**ECEN4013 Team 2 Meeting**

20 August 2015

Attendees: Ben Jespersen, Christian Coffield, Blake Schlesinger, Derrian Glynn, Brandon Hogue, Austin Allen

Project Manager: Blake Schlesinger

Lead Engineer: Ben Jespersen

Certification Status:

* Austin – basic soldering, Action: Milling
* Christian – T&M, soldering, Action: PIC cert
* Ben – T&M, soldering, Action: PIC cert
* Derrian – soldering, T&M
* Brandon – no cert

Tasks:

* Team Name - TBD
* Walk through the syllabus - DONE
* Determining Project Manager and Lead Engineer - DONE
* Email or post team schedules to facebook group.
* Action: Work on team contract